

**Updated:** March 29, 2022

Draft Plan

Final Plan

**Policy 7.01 Plan and Progress Report**

**Timeframe:** July 1, 2022 to June 30, 2023

**Administration/Division:** ESA/CSD (DSHS) **Region:** 3

**Offices:** Kelso and Columbia River CSOs

**Tribe(s)/RAIO(s):** Cowlitz Tribe

**Most Recent Meeting Date:** 3/4/2020

	Yes	No
Met with Tribe?		x
Tribe provided input?		x
Tribal approval?		

**Implementation Plan**

**Progress Report**

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update Since the Last 7.01 Meeting	(6)
<p>1. Ensure there is current communication with tribal government, landless tribes, and off reservation American Indian organizations regarding service delivery, information sharing, training, consultation, joint planning, hiring opportunities and problem solving.</p>	<p>A. CSD and Cowlitz Health and Human Services staff will exchange information about relevant program and policy changes, including updates on medical and vocational services offered by each of them.</p> <ul style="list-style-type: none"> <li>For the coming year, CSD staff will increase efforts to connect tribal customers with Cowlitz Vocational Rehab services, as appropriate.</li> <li>DSHS will work with the tribe to determine how the tribe can access to DSHS</li> </ul>	<ul style="list-style-type: none"> <li>Improved working relationship between DSHS and Cowlitz Health and Human Services staff.</li> <li>Reduced gaps in service for mutual clients.</li> <li>Clear channels for contact between Cowlitz tribe and the Columbia River and Kelso Community Services Office are known and utilized.</li> </ul>	<p>Target Date: As training opportunities arise.</p> <p>Lead Staff: Cowlitz Tribe Shari Parker Lori Morris/Kay Culbertson</p> <p>Kelso CSO Karma Hendrickson Misty Cooper</p> <p>Columbia River &amp; Stevenson CSOs Monte Constable</p> <p>Customer Service Contact Center Rachel Seidel</p> <p>IT access Kristine Hammond</p>	<p>March 2022 – At this time the tribe has requested to put a hold on all activities until we have a handle on COVID 19.</p>	

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	<p>program data (ACES, eJAS, BVS, etc.)</p> <ul style="list-style-type: none"> <li>• CSD Region 3 Program Managers will present information to the tribal staff/members about DSHS administered programs including WA Connection. (8/20)</li> <li>• Tribal representatives will present information about tribal programs/services to CSO staff (twice a year?)</li> </ul>				
	<p>B. Training opportunities for both CSO and tribal</p>	<ul style="list-style-type: none"> <li>• Tribal members will be better informed about</li> </ul>	<p>Target Dates: To be reviewed annually at minimum</p>	<p>March 2022 – At this time the tribe has requested to put a hold</p>	

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	<p>staff will be shared as they become available.</p> <ul style="list-style-type: none"> <li>Cowlitz Tribe will provide cultural training and information about program services to CSO's/CSCC upon request.</li> <li>Both DSHS and Cowlitz tribe agree to increase joint training opportunities for staff.</li> </ul>	<p>programs and more likely to access needed services.</p> <ul style="list-style-type: none"> <li>CSO staff will be more culturally sensitive and provide services in a manner that builds trust with the tribe.</li> <li>Joint trainings will provide more opportunities for DSHS and Cowlitz tribe members to interact and learn together.</li> </ul>	<p>Lead Staff: Cowlitz Tribe Lori MorrisKay Culbertson</p> <p>Kelso CSO Karma Hendrickson Misty Cooper</p> <p>Columbia River &amp; Stevenson CSOs Monte Constable</p> <p>Customer Service Contact Center (CSCC) Rachel Seidel</p>	<p>on all activities until we have a handle on COVID 19.</p>	

<p><b>Updated:</b> March 29, 2022</p> <p><input checked="" type="checkbox"/> Draft Plan</p> <p><input type="checkbox"/> Final Plan</p> <p><b>Most Recent Meeting Date:</b> 3/4/2020</p>	<p><b>Policy 7.01 Plan and Progress Report</b></p> <p><b>Timeframe: July 1, 2022 to June 30, 2023</b></p> <p><b>Administration/Division:</b> ESA/CSD (DSHS) <b>Region:</b> 3</p> <p><b>Offices:</b> Kelso and Columbia River CSOs</p> <p><b>Tribe(s)/RAIO(s):</b> Cowlitz Tribe</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 15%; text-align: center;">Yes</td> <td style="width: 15%; text-align: center;">No</td> </tr> <tr> <td style="text-align: center;">Met with Tribe?</td> <td></td> <td style="text-align: center;">x</td> </tr> <tr> <td style="text-align: center;">Tribe provided input?</td> <td></td> <td style="text-align: center;">x</td> </tr> <tr> <td style="text-align: center;">Tribal approval?</td> <td></td> <td></td> </tr> </table>		Yes	No	Met with Tribe?		x	Tribe provided input?		x	Tribal approval?		
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	C. Provide statewide Customer Service Contact Center information.	Enhanced customer service access points for tribal members.	Target Dates: To be reviewed yearly  Customer Service Contact Center Lead Staff: Rachel Seidel Ron Thomas	March 2022 – At this time the tribe has requested to put a hold on all activities until we have a handle on COVID 19.	
2. Work with tribes to determine the need for, negotiate and/or implement local Tribal-State working agreements, protocols, contracts or processes.	A. Consider providing Outreach via Tribal Liaison(s) at Tribal Facilities.	Co-location if deemed necessary, outreach offered on a regular basis. CSO will provide a co-located staff person to assist tribal members on site at a tribal facility. CSO will provide a direct line for tribal staff persons to answer questions. (follow up by (6/15/20))	Target Date: Reviewed annually at minimum  Lead Staff: Cowlitz Tribe Lori Morris/KayCulbertson  Kelso CSO Karma Hendrickson Misty Cooper  Columbia River & Stevenson CSOs Monte Constable	March 2022 - No requests made for outreach or co-location in the last year. CSD remains open to providing outreach and exploring co-location if requested by the tribe.	

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			Region 3 Kristine Hammond		
	<b>B. Review options for Cowlitz staff to access beneficiary information for CSD programs</b> <ul style="list-style-type: none"> <li>CSD will provide information to the tribe on how to request ACES online access or utilize Washington Connections portal</li> <li>DSHS will work with the tribe to determine how the tribe can access DSHS program data (ACES, eJAS, BVS, etc.)</li> </ul>	Improved ability of Cowlitz HHS staff to look up information about tribal members who are applying for or receiving CSD program services.	Target Date: 8/31/20  Lead Staff: Kelso CSO Misty Cooper  Columbia River CSO Monte Constable	March 2022 – At this time the tribe has requested to put a hold on all activities until we have a handle on COVID 19. As an assisting agency for Washington Connection, the tribe has access to some client information. For additional options such as the Benefits Verification System, the tribe may contact designated staff listed in the ESA Systems Contacts & Resources guide.	
3. Prepare and disseminate pertinent statistics on Cowlitz	Present data at each meeting and as requested by tribal representatives.	Clear and accurate Information sharing of the number of	Target Date: Updated Annually	March 2022: Statewide Cowlitz Indian Tribe Members (All counties)-	

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<p>tribal members who apply for and access CSD services and for members of any tribe who access CSD services in the Cowlitz tribe catchment area by county and tribe, as appropriate.</p>	<ul style="list-style-type: none"> <li>CSO to provide data requested by tribe relating to the number of Cowlitz and other tribal members receiving services in the tribe's catchment area. DSHS will provide current data with count of all Cowlitz Tribal members by county and program including unduplicated count of individuals.</li> </ul>	<p>Cowlitz and other tribal members receiving services.</p>	<p>Lead Staff: Kelso CSO Karma Hendrickson Misty Cooper</p> <p>Columbia River CSO Monte Constable</p>	<p>EMAPS Feb 2022</p> <table border="1"> <tbody> <tr> <td>SNAP/FAP</td> <td>321</td> </tr> <tr> <td>Classic Medical</td> <td>59</td> </tr> <tr> <td>TANF/SFA</td> <td>37</td> </tr> <tr> <td>ABD</td> <td>8</td> </tr> <tr> <td>HEN</td> <td>3</td> </tr> </tbody> </table> <p>Cowlitz Indian Tribe Members in Cowlitz, Clark and Skamania counties</p> <table border="1"> <tbody> <tr> <td>SNAP/FAP</td> <td>80</td> </tr> <tr> <td>Classic Medical</td> <td>10</td> </tr> <tr> <td>TANF/SFA</td> <td>4</td> </tr> <tr> <td>ABD</td> <td>2</td> </tr> <tr> <td>HEN</td> <td>1</td> </tr> </tbody> </table>	SNAP/FAP	321	Classic Medical	59	TANF/SFA	37	ABD	8	HEN	3	SNAP/FAP	80	Classic Medical	10	TANF/SFA	4	ABD	2	HEN	1	
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				<p>Total number of clients who reported Native American who live in Cowlitz County (Includes Cowlitz Indian Tribe members)</p> <table border="1"> <tbody> <tr> <td>SNAP/FAP</td> <td>495</td> </tr> <tr> <td>Classic Medical</td> <td>121</td> </tr> <tr> <td>TANF/SFA</td> <td>57</td> </tr> <tr> <td>ABD</td> <td>19</td> </tr> <tr> <td>HEN</td> <td>3</td> </tr> </tbody> </table> <p>Numbers represent a point-in-time count for one month and may not be complete due to self-declaration and coding errors.</p>	SNAP/FAP	495	Classic Medical	121	TANF/SFA	57	ABD	19	HEN	3	
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## Completed or Tabled Items

Goal/Activity/Outcome	Date	Item Description
<p>Goal 1, Activity D. CSD Basic Food Employment and Training (BFET) program will provide training for Cowlitz staff on BFET program services CSD BFET staff will schedule a meeting with local BFET providers and the Cowlitz Tribe</p>	<p>3-3-2020</p>	<p>Per Nadja Jones' request, Tribe already meets with BFET representatives and requested to table this item.</p>
<p>Goal 1 Activity A: CSD and Cowlitz Health and Human Services staff will exchange information about relevant program and policy changes, including updates on medical and vocational services offered by each of them.</p> <ul style="list-style-type: none"> <li>• For the coming year, CSD staff will increase efforts to connect tribal customers with Cowlitz Vocational Rehab services, as appropriate.</li> </ul>	<p>2-16-2018</p>	<p>Kris Reister gave a presentation to Columbia River and Customer Service Contact Center staff at the Columbia River CSO 800 NE 136<sup>th</sup> Ave Vancouver, WA about Vocational Rehabilitation Services provided by the Cowlitz Indian Tribe.</p>
<p>Goal 1, Activity B: Cowlitz Tribe will provide cultural training and information about program services to CSO's/CSCC upon request.</p>	<p>11-8-2018</p> <p>7-28-2018 to 8-4-2019</p> <p>6-11-2019</p>	<p>Columbia River staff (including CSO Administrator Monte Constable, management team and line staff) attended a Celebration of Native American Heritage Month in the all-staff room presented by spiritual leader Tana Endahl of the Cowlitz Indian Tribe.</p> <p>Staff from the Kelso CSO attended the 2018 Tribal Canoe Journey Paddle to Puyallup. Information given to CSCC in Kelso, Columbia River and Stevenson CSOs. The Kelso CSO supported a staff member who</p>

Goal/Activity/Outcome	Date	Item Description
		<p>participated as a member of the Cowlitz family during the 2019 Tribal Journey. Patty Kinswa-Gaiser, Cowlitz Tribal Elder, attend the July 2019 all staff and presented information about tribal history, services they provide for the community and cultural practices and graced the office with song and drumming.</p> <p>Alex King FSS supervisor and Kelso CSO employee Ruth Nelson attended Culture Class 2018 presented by Cowlitz tribe spiritual leaders, Chief Walkinshaw, Chairman Iyall and Vice-Chair Phil Harju.</p>
<p>Goal 2, Activity B: Work with the tribe on any needed Tribal-State agreements, protocols, MOU's, contracts, or processes/Provide support for Cowlitz Tribe's proposal to administer a Tribal TANF program.</p>	<p>2-1-2018</p>	<p>Tribal TANF goal was removed from the plan, per Cowlitz Tribe's request.</p>
<p>Goal1 - Adequate and current communication, including training to promote cultural understanding</p>	<p>2017</p>	<p>Cowlitz Indian Tribe has a new program called Healing of the Canoe. Program Facilitator; Vashti Langford presented information about the Healing of the Canoe during one of Kelso CSO's All Staff</p> <p>All DSHS Kelso and Columbia River staff completed online 7.01 training. All Supervisors and Administrators for Columbia River CSO and Kelso CSO attended Government-to-Government training.</p>

Goal/Activity/Outcome	Date	Item Description
Goal2 – Determine and implement local agreements	2017	Martin Bohl and Larry Lamebull agreed to contact Tim Collins to assist in scheduling another meeting with the Cowlitz Tribe to discuss Tribal TANF program.
Activity/Outcome information prior to 2020 is available on previous plans.		

## Contact Information

DSHS Contacts	Tribal Contacts
Heather Hoyle Regional Manager, Office of Indian Policy <a href="mailto:heather.hoyle@dshs.wa.gov">heather.hoyle@dshs.wa.gov</a> 360-725-4880	Nadja Jones, Human Services Director Cowlitz Indian Tribe <a href="mailto:njones@cowlitz.org">njones@cowlitz.org</a> Phone: 360-575-3307
Kristine Hammond Deputy Regional Administrator CSD Region 3 Regional Tribal Liaison <a href="mailto:kristine.hammond@dshs.wa.gov">kristine.hammond@dshs.wa.gov</a> 360-584-3149	
Karma Hendrickson, Interim Deputy Regional Administrator CSD Region 3 Kelso CSO Administrator (starting 4/1/2022) <a href="mailto:kama.hendrickson@dshs.wa.gov">kama.hendrickson@dshs.wa.gov</a> 253-476-7044	Kay Culbertson, Health Director Cowlitz Indian Tribe <a href="mailto:KCulbertson@cowlitz.org">KCulbertson@cowlitz.org</a> 360-577-8140, ex-2237
Misty Cooper, Interim CSO Administrator Kelso Long Beach CSOs <a href="mailto:misty.cooper@dshs.wa.gov">misty.cooper@dshs.wa.gov</a> 253-337-1021	Shari Parker, Cowlitz Vocational Rehabilitation Cowlitz Indian Tribe <a href="mailto:sparker@cowlitz.org">sparker@cowlitz.org</a> 360-575-6220
Monte Constable, CSO Administrator Columbia River & Stevenson CSOs <a href="mailto:monte.constable@dshs.wa.gov">monte.constable@dshs.wa.gov</a> 360-397-9600	
Rachel Seidel, Southwest Administrator Customer Service Contact Center <a href="mailto:rachel.seidel2@dshs.wa.gov">rachel.seidel2@dshs.wa.gov</a> 360-397-4888	
Javier Ruiz Mobile CSO Administrator <a href="mailto:javier.ruiz@dshs.wa.gov">javier.ruiz@dshs.wa.gov</a> 360-480-4772	

David Skaar Basic Food Employment & Training Operations Supervisor <a href="mailto:david.skaar@dshs.wa.gov">david.skaar@dshs.wa.gov</a> 206-406-6862	